







#5a Planning: Business and Finance

This section includes activities to help learners develop simulation and performance skills.

Target CLB 8 Outcomes

-  **8-II Comprehending Instructions**
Understand an extended set of multistep directions or instructions for technical or non-technical tasks.
-  **8-II Giving Instructions**
Give instructions and directions for a broad range of technical and non-technical tasks, procedures and processes.
-  **8-III Getting Things Done**
Complete an expanded range of forms, including extended application forms and workplace forms with pre-set formats.

Target CLB 7 Outcomes

-  **7-II Comprehending Instructions**
Understand moderately complex directions or instructions for technical or non-technical tasks.
-  **7-II Giving Instructions**
Give instructions and directions for technical and non-technical tasks, procedures and processes.
-  **7-III Getting Things Done**
Complete extended forms requiring detailed personal information.

Project	Tool(s) required
<p>Organize a mock online <i>Life Events Summit</i> by creating a collaborative Wiki focussing on "Preparing for Life Events". Invite classmates, professionals, other students in your province and/or your teacher to participate in the Wiki.</p> <p>This could also be done using <i>Big Blue Button</i> and have learners bring their presentations to a synchronous online meeting.</p>	<p>United Way Life Events Calculator http://tinyurl.com/8qd9vsu Class Wiki – or – Conferencing tool www.wikispaces.com – or – www.bigbluebutton.com</p>
Suggested Project Tasks	
Task 1	Learners in a class or throughout the province choose a role to play in the <i>Life Events Summit</i> according to the categories on the United Way Life Events Calculator.
Task 2	Create a Wiki with a section for each participant. <i>Note: This can be done by the instructor or the "host" class.</i>
Task 3	All students must contribute to the Wiki according to their assumed roles. For example, the "Cool Million" expert or the "Rent or Buy" expert.
Task 4	Learners explore the <i>Life Events Calculator</i> and gather statistics for their role.
Task 5	Learners build their Wiki section with using graphs, charts and explanations.
Task 6	Learners ask each other questions and leave comments on the Wiki.