## I. Interacting with Others

- Use and respond to basic courtesy formulas and greetings.

Task Respond to greetings appropriately in a reception line.
Tool Checklist-Holistic

1. Review how to greet people when meeting them for the first time - or seeing them again after already meeting
2. Assess whether Ss can use the courtesy formulas on their own, whether they need assistance, or are unable to produce them at all.
3. Arrange Ss in a reception line.
4. Model the dialogue:
" Hi , my name is $\qquad$ . What is your name?"
"My name is $\qquad$ . It's nice to meet you."
"It's nice to meet you, too."
5. Write dialogue on board, if necessary. Encourage Ss to perform without looking at it.
6. Have Ss perform dialogue with different partners in the reception line
7. Observe and record Ss' performance on a checklist: Can they perform the dialogue without looking at the board? Do they need help and frequently refer to the board? Are they unable to perform at all?

Name:


Date: $\qquad$ November 15, 2014

CLB: 1-I-Interacting w/Others - Use and respond to basic greetings


Name:

## Amir

Date: $\qquad$
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(2) Time saving tip: Have Ss fill out name and date. Return to T. Fill out and hand back to Ss.

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