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| **LINC 8**  **Name:**  **Date:**  |
| **CLB:** Speaking 8-III Getting Things Done **Task:** Explain an issue and offer solutions**.** |
| **Self-Reflection Form** |
| **How often did you do the following things in your group today? Put a check (✓) in the box that best describes your response and add comments.** |
| **Task** | **Rarely** | **Sometimes** | **Often** | **Comments** |
| 1. I gave suggestions.
 |  |  |  |  |
| 1. I gave my opinion.
 |  |  |  |  |
| 1. I listened to others in my group.
 |  |  |  |  |
| 1. I summarized what others said.
 |  |  |  |  |
| 1. I asked for clarification.
 |  |  |  |  |
| 1. I agreed or disagreed.
 |  |  |  |  |
| 1. I made recommendations.
 |  |  |  |  |
| 1. I gave reasons to support my recommendation.
 |  |  |  |  |
| 1. I used language that helped communicate my point.
 |  |  |  |  |
| 1. I spoke clearly with a normal pace.
 |  |  |  |  |

\*Adapted from Figure 4.10 in *Authentic Assessment,* p. 74