

II. Reproducing Information

- Copy a range of information, from simple lists or very short passages, for personal use or to complete short tasks.

Task Keep a guided learning log.

Tool Self-assessment

Build the habit of reflecting on learning by wrapping up the week or a task cycle with guided learning log activities. In a multi-level class, guide Ss at lower levels of literacy proficiency to fill in a learning log template, while challenging Ss at higher levels of literacy proficiency to write a short paragraph based on their completed learning logs.

1. Distribute the learning log template. Elicit and review the four language skills (i.e., listening, speaking, reading, and writing). Use appropriate body language, gestures, and/or pictures to prompt Ss.
2. Divide the board into four parts and draw pictures representing language skills in each quadrant. Fill in each quadrant as a class. Instruct Ss to review their worksheets for the past week and identify at least one word/phrase or task they can do in each skill area. If needed, point directly to certain worksheets, tasks, or vocabulary lists to support Ss.
3. Use “Can do” statements similar to those on the CLB “Can do” checklists or examples of language studied that week to fill in the quadrants. For example, “I can write my name” (or the learner’s name) could be put in the writing quadrant.
4. Check Ss comprehension of the activity by reviewing each quadrant on the board.
5. Instruct Ss to fill in their templates with the examples from the board. Challenge Ss to add a few examples of their own. Encourage Ss to review their learning logs with a partner.





★ **Teaching Tip!** Reflective learning is an important but challenging skill that needs to be explicitly taught at the ESL Literacy level. Provide a lot of support and scaffolding at the beginning; gradually release the support for Ss to become more independent. Aim for comprehensible input so this activity becomes an integral and meaningful part of the learning process. For more information on learning strategies, consult *CLB: ESL for ALL*, pp. 16-18.

LINC: _____

Name: _____

My Learning Log

I learned about _____

Speaking I can say 	Listening I understand 
<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>
Reading I can read 	Writing I can write 
<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>