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| **LINC 3** Name: Date:  |
| **CLB:** Writing 3-I Interacting with Others **Task**: Write a note to a child’s teacher  |
|  | **Comments** | **Yes** | **Almost** | **Not Yet** |
| **Achieved Task** Able to complete the task well. Message can be understood. |  | ❒ | ❒ | ❒ |
| **Salutation/Name/Date**Includes an appropriate salutation and name for the task. Includes the date. |  | ❒ | ❒ | ❒ |
| **Grammar**Uses correct grammar structures to complete the task. |  | ❒ | ❒ | ❒ |
| **Vocabulary**Uses appropriate and correct use of words in the task. |  | ❒ | ❒ | ❒ |
| **Mechanics**Good control of spelling and punctuation. |  | ❒ | ❒ | ❒ |

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